

BOARD OF FIRE COMMISSIONERS

Tuesday May 7, 2024

Municipal Office Complex

Meeting Room 1

Regular Meeting

Commissioners present: Tim Reynolds, Craig Mansfield, John Cotter

Guests Present: Brian Auld

1. **Called to order** at 5:04 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.
2. **Acceptance of Minutes:**
  - a. Motion to approve minutes from the meeting on 04/02/2024 meeting by John Cotter, seconded by Tim Reynolds. Motion passed unanimously.
3. **Bill Approvals:**
  - a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.
4. **Budget Recap:**
  - a. John Cotter provided a budget recap noting the departments to-date spending. To date, for the 2023-24 budget year we received \$583,044 and to date have spent \$451,083.19 a remaining \$129,260.81 for the budget cycle. We have spent approx. 77% to date.
5. **Old Business:**
  - a. For Fire Act Grant, all equipment is in with the exception of the Radios, could be another two months. Once all equipment is in, they will complete install.
  - b. Kyle Mosig to follow up with Craig Mansfield on bid process for Brush Truck RFP.
6. **Selectman's Report:**
  - a. No Report
7. **Visitors Participation:**
  - a. None
8. **Reports:**
  - a. Medical Division Report: See attached.
  - b. Career Staff Report: See attached.
  - c. Marine Division Report: No report.
  - d. Fire Marshal's Report: See attached.
  - e. Fire Police Division Report: No report.
  - f. Junior Division Report: No report.
  - g. Recruitment Division Report: See attached.

- h. Public Relations Report: See attached.
  - i. Special Events Report: No Report
  - j. Fire Chief's Report: See attached.
- 9. Building & Equipment Reports:**
- a. Building Report: Company 3 water has been restored.
  - b. Fire Equipment and Maintenance Report: No report.
  - c. Radio Equipment Report: Reported on above.
- 10. Correspondence:**
- a. Irene provided the group with a thank you for volunteer month.
- 11. New Business:**
- a. A discussion was held about the OEMS ruling and some of the inaccuracies of the information in the ruling. The group was in agreement that we should not be making decisions based on this ruling and we need to work with the attorney for clarification.
  - b. Tim Reynolds thanked the group for continuing to move forward on the goals. We need to wait the 21 days and see what the response is from the Ambulance. Although this opens the door for the Fire Department to become licensed, the group agreed that if the PSA is not to be fully assigned the Fire Department will remain the R1 only. The Fire Department continues to prepare to be ready to take over the PSA if there is an immediate need and to ensure residents continue to receive ambulance response.
  - c. Discussion held on paying the bills for the Ambulance repairs.
- 12. Adjournment:**
- a. Motion to adjourn at 5:35 pm was made by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.

Submitted by:

Craig Mansfield  
Secretary  
06/01/2024

## REPORTS

### **Medical Division Report:** Submitted by Assistant Chief EMS Jennifer Reynolds

- SOP's - Final Draft has been approved, Will be formatted by Captain Myers and distributed.
- Members' potluck breakfast was held on Sunday, April 14th. We will be holding off on having another until Sunday, August 18th.
- April's Open House Meeting was canceled. It has been rescheduled for Monday, May 13th, 18:00, at Co.1
- Training with the career staff was held on April 24th. It went well and we will be doing them on a monthly basis moving forward
- Medical training in April was on Diabetic Emergencies taught by FF Gaudio. Training for May will be held on Monday, May 13th, 1900, at Co.1 and will be OB emergencies taught by FF Laban
- AED and hands only CPR training was provided to the Board of Directors of the East Haddam Historical Society at their meeting on Monday, April 29th. It was attended by 14 of their board members. We will be going back for a second training of their volunteers.
- CPR/Stop the Bleed that was held on April 30th and was free to the community had a total of 12 people trained during 2 sessions.
- EMT class will be starting on Monday, May 20th. We have 7 EHFD members enrolled. Instructors had a training meeting last evening and are ready to go.
- Jackets. We have been quoted \$200 per jacket with all lettering and patches included. We will be ordering 10 to start for a total of \$2000.00.
- Yearly BGM validations are in progress and will be completed by the end of May.
- We received the ruling on our application with OEMS. They have found that at this time there IS a need for service and they have found that the East Haddam Fire Department is capable of providing the R2 in the town of East Haddam. Right now there is a 21-day period where EHAA has the opportunity to file an appeal. Once that time period is up, if they do not appeal, we will be clear to file for the PSAR. If they do appeal, it will obviously take up more time. We have started the process of reviewing the application and are currently putting together all of the information that will be required to file. Once we have more information we will be sharing it with you.

### **Career Staff Report:** Submitted by Captain Chris Leidemer

- The ISO planning for the Town is on-going.
- The pre-plan processes for all roads are starting this week.
- Two Career Staff took boating certification training
- Two Career Staff received Fire Officer training

### **Marine Report:** No report submitted.

- No Report

**Fire Marshal:** Submitted by Donald Angersola

- No Report

**Fire Police:**

- No Report

**Junior Division Report:** Submitted by Eric Walker

- 2 of 4 Juniors received training on Fire Behavior, Smoke Reading, and Burns.
- These were all presented with the mindset of “what can I do as a Junior?” and a general foundation upon which to build a knowledge base for when they are no longer juniors.
- 2 of 4 Juniors attended the EHFD Live Burn (only permitted to assist with FF Rehab, stretch hose, and throw ladders with direct supervision) to experience what a fire scene is like under controlled conditions
- Ryan received a grant to attend a weeklong training at the fire academy.

**Recruitment Division Report:** Submitted by Captain EMS Toni Myers

- 1 Recruit being sworn in tonight in May Monthly Meeting, is enrolled in EMT Class starting 5/20/2024 being held at EHFD presented by our own EMT I Mike Laban.
- Signs, postcards and pamphlets are placed around the Community with EHFD’s QR Code created by LT Blakely Hewes, which includes the Fire Department application for membership for both Jr and Sr’s.

**Public Relations Report:** Submitted by Captain EMS Toni Myers

- 1 Recruit being sworn in tonight at May Monthly Meeting, is enrolled in EMT Class starting 5/20/2024 being held at EHFD presented by our own EMT I Mike Laban.
- Signs, postcards and pamphlets are placed around the Community with EHFD’s QR Code created by LT Blakely Hewes, which includes the Fire Department application for membership for both Jr and Sr’s.

**Special Events Report:** Submitted by Captain Neil Mosig

- No Report

**Fire Chief’s Report:** Submitted by Chief Brian Auld

- CALLS - 50 TOTAL CALLS
  - ONE MOTOR VEHICLE ACCIDENT
  - ONE MUTUAL AID STRUCTURE FIRE
  - ONE HAZ MAT
  - ONE CHIMNEY FIRE

- ONE CO CALL
- TWO ELECTRICAL POLE FIRE
- TWO BRUSH FIRE
- THREE PUBLIC SERVICE
- NINE FIRE ALARM
- TWENTY-NINE MEDICALS
  
- TRAINING
  - PROBATIONARY FIREFIGHTERS: LUTTON, KAGEL, AND DONOVAN ARE IN THE PROCESS OF COMPLETING FIREFIGHTER ONE
  - PROBATIONARY FIREFIGHTER KOLASINSKI IS IN THE PROCESS OF COMPLETING EMT
  - LT SPIRITO AND FP DANNY BARRY ARE IN THE PROCESS OF COMPLETING THE Q ENDORSEMENT CLASS
  - 7 VOLUNTEER PERSONNEL HAVE ENROLLED IN THE UPCOMING EMT CLASS THAT IS BEING HELD AT COMPANY 1
  - FIT TESTING WAS HELD ON APRIL 30TH WITH A FEW PERSONNEL THAT ARE SLATED FOR A MAKEUP DAY
  
- EQUIPMENT
  - HOSE TESTING WILL BE SCHEDULED FOR OCTOBER
  - TOP RUNG - \$5,439.20 (\$775.53 CHEAPER) OCTOBER
  - FAIL SAFE - \$6,214.73
  
- PERSONNEL
  - CAREER FIREFIGHTER/EMT ANDREW BODAMO HAS PASSED HIS PROBATIONARY PERIOD
  
- EVENTS
  - AWARDS NIGHT - WAS A HUGE SUCCESS WITH MULTIPLE PERSONNEL RECEIVING AWARDS AND GENEROUS DONATIONS FOR RAFFLE PRIZES BY LOCAL BUSINESS
  - EASTER EGG 3/30 - WAS ALSO A GREAT SUCCESS WITH OVER 100 CHILDREN PARTICIPATING
  - MEMORIAL DAY PARADE - MONDAY 27TH
  - LT SPIRITO WILL BE ASSIGNED AS THE DRILL MASTER
  - LADDER/UTILITY/CAR 15 WILL BE ASSIGNED TO THE LINEUP